

**2007 SUMMER ARTS FESTIVAL  
VOLUNTEER REGISTRATION FORM**

*(please print)*

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE: Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL: \_\_\_\_\_

**FORM INSTRUCTIONS**

**Please mark your order of preference by using letters A, B and C**

**A = your most preferred shift, B= your 2nd choice shift , C= your 3rd choice shift**

**Example: if you would most like to work Site Layout on Thursday – write 'A' in the space provided.**

**SITE LAYOUT** *(Mark booth spaces and place booth signs)*

Thursday, 6/21 \_\_\_\_\_ 5:00 p.m. - 8:00 p.m.

**ARTIST LOAD-IN/WATER** *(Assist artists with unloading & deliver water)*

Thursday, 6/21 \_\_\_\_\_ 6:30 p.m. - 8:30 p.m.

Friday, 6/22 \_\_\_\_\_ 8:00 a.m. - 11:30 a.m.

**ARTIST RELIEF/WATER** *(Watch booths while artists take short breaks and deliver snacks/water to artists)*

Friday, 6/22 \_\_\_\_\_ 11:00 a.m. - 2:00 p.m. \_\_\_\_\_ 2:00 p.m. - 5:00 p.m.

\_\_\_\_\_ 5:00 p.m. - 8:00 p.m.

Saturday, 6/23 \_\_\_\_\_ 11:00 a.m. - 2:00 p.m. \_\_\_\_\_ 2:00 p.m. - 5:00 p.m.

\_\_\_\_\_ 5:00 p.m. - 8:00 p.m.

Sunday, 6/24 \_\_\_\_\_ 11:00 a.m. - 2:00 p.m. \_\_\_\_\_ 2:00 p.m. - 5:00 p.m.

**ARTIST AWARDS BRUNCH SET-UP** *(Set-up and decorate tables)*

Saturday, 6/23 \_\_\_\_\_ 8:00 a.m. - 9:30 a.m.

**ARTIST BREAKFAST SET-UP**

Sunday, 6/24 \_\_\_\_\_ 8:30 a.m. - 9:30 a.m.

**ARTIST LOUNGE SET-UP** *(Set-up food and cookie trays and prepare coffee and tea)*

Friday, 6/22 \_\_\_\_\_ 8:30 a.m. - 12:30 p.m. \_\_\_\_\_ 12:00 p.m. - 4:00 p.m.

\_\_\_\_\_ 3:30 p.m. - 7:30 p.m.

Saturday, 6/23 \_\_\_\_\_ 8:30 a.m. - 12:30 p.m. \_\_\_\_\_ 12:00 p.m. - 4:00 p.m.

\_\_\_\_\_ 3:30 p.m. - 7:30 p.m.

Sunday, 6/24 \_\_\_\_\_ 8:30 a.m. - 12:30 p.m. \_\_\_\_\_ 12:00 p.m. - 4:00 p.m.

(OVER)

**CHILDREN'S FAIR SET-UP** (*Set-up and decorate*)

Saturday, 6/23 \_\_\_\_\_ 8:00 a.m. - 11:00 a.m.  
Sunday, 6/24 \_\_\_\_\_ 9:00 a.m. - 12:00 p.m.

**CHILDREN'S FAIR TICKET SALES**

Saturday, 6/23 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:30 p.m. - 6:30 p.m.  
Sunday, 6/24 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:30 p.m. - 5:30 p.m.

**CHILDREN'S FAIR INFO BOOTH & ACTIVITY RELIEF**

Saturday, 6/23 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:30 p.m. - 6:30 p.m.  
Sunday, 6/24 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:30 p.m. - 5:30 p.m.

**CHILDREN'S FAIR TODDLER TENT** (*Supervise children in toddler play area*)

Saturday, 6/23 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:00 p.m. - 6:30 p.m.  
Sunday, 6/24 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:00 p.m. - 5:30 p.m.

**INFORMATION BOOTHS/FESTIVAL STORES** (*Provide information and sell souvenirs*)

Friday, 6/22 \_\_\_\_\_ 9:00 a.m. - 12:00 p.m. \_\_\_\_\_ 12:00 p.m. - 3:00 p.m.  
\_\_\_\_\_ 3:00 p.m. - 6:00 p.m. \_\_\_\_\_ 6:00 p.m. - 9:00 p.m.  
Saturday, 6/23 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:30 p.m. - 5:30 p.m.  
\_\_\_\_\_ 5:30 p.m. - 9:00 p.m.  
Sunday, 6/24 \_\_\_\_\_ 10:30 a.m. - 2:30 p.m. \_\_\_\_\_ 2:30 p.m. - 5:30 p.m.

**FESTIVAL PAVILION/CAFE** (*Monitor, sell & serve alcoholic beverages as fundraiser for Festival*)

Friday, 6/22 \_\_\_\_\_ 3:00 p.m. - 7:30 p.m. \_\_\_\_\_ 7:30 p.m. - 11:30 p.m.  
Saturday, 6/23 \_\_\_\_\_ 10:30 a.m. - 3:00 p.m. \_\_\_\_\_ 3:00 p.m. - 7:00 p.m.  
\_\_\_\_\_ 7:00 p.m. - 11:30 p.m.  
Sunday, 6/24 \_\_\_\_\_ 10:30 a.m. - 2:00 p.m. \_\_\_\_\_ 2:00 p.m. - 6:00 p.m.

**PAVILION STAGE CREW** (*Set-up & tear-down between performers -- some lifting*)

Friday, 6/22 \_\_\_\_\_ 3:00 p.m. - 7:30 p.m. \_\_\_\_\_ 7:30 p.m. - 11:30 p.m.  
Saturday, 6/23 \_\_\_\_\_ 11:00 a.m. - 3:00 p.m. \_\_\_\_\_ 3:00 p.m. - 7:00 p.m.  
\_\_\_\_\_ 7:00 p.m. - 11:30 p.m.  
Sunday, 6/24 \_\_\_\_\_ 11:00 a.m. - 2:30 p.m. \_\_\_\_\_ 2:30 p.m. - 6:00 p.m.

**FLOATER** (*Able and willing to do any combination of the above*)

Friday, 6/22 \_\_\_\_\_ 10:00 a.m. - 2:00 p.m. \_\_\_\_\_ 2:00 p.m. - 5:00 p.m.  
\_\_\_\_\_ 5:00 p.m. - 8:00 p.m.  
Saturday, 6/23 \_\_\_\_\_ 10:00 a.m. - 2:00 p.m. \_\_\_\_\_ 2:00 p.m. - 5:00 p.m.  
\_\_\_\_\_ 5:00 p.m. - 8:00 p.m.  
Sunday, 6/24 \_\_\_\_\_ 1:00 p.m. - 4:00 p.m.

**Mail completed forms to:**

**Volunteer Coordinator  
Omaha Summer Arts Festival  
P.O. Box 31036  
Omaha, NE 68131**